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| --- | --- | --- | --- | --- | --- | --- |
|  | **Returns Form** | | | | | |
|  | **Returning Merchandise** | |  |  | **Order Number:- F** |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  | **Reason** | **Exchange** |
|  | **Quantity** | **Item #** | **Description** | | **Code #** | **or Return** |
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|  | **Return Reason Codes** | |  |  |  |  |
|  | Record appropriate number in the Reason Code # column above. | | | |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  | 1. Wrong item received. | |  |  |  |  |
|  | 2. Wrong size ordered | |  |  |  |  |
|  | 3. Damaged in shipping. | |  |  |  |  |
|  | 4. Product defective. |  |  |  |  |  |
|  | 5. Other |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  | **Please Exchange For:** | |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  | **Unit** | **Total** |
|  | **Quantity** | **Item #** | **Description** | | **Price** | **Price** |
|  |  |  |  |  |  |  |
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|  |  | | | | | |
|  | Please send the goods to: | |  |  |  |  |
|  | PO BOX 288 |  |  |  |  |  |
|  | Hitchin |  |  |  |  |  |
|  | SG4 0WW |  |  |  |  |  |